

**A meeting of Wootton Parish Council was held on Tuesday 20<sup>th</sup> February 2024 at 7.00pm in the Village Hall.**

**PRESENT: Chairman:** Cllr G Horton  
Cllrs B Kirkby, G Morgan

**IN ATTENDANCE:** Mrs H Hepworth (Clerk), Ward Cllr Richard Hannigan

**PUBLIC FORUM**

**1. Apologies for absence**

Apologies were received and accepted from Ward Cllrs Wells and Clark, Cllr Shoot, Cllr Campbell, Cllr Simmonds

**2. Declarations of interest on any agenda items**

None

**3. Adoption of the minutes of the Annual Council and monthly Parish Council meeting held on Tuesday 16<sup>th</sup> January 2024**

**Proposed:** Cllr Kirkby, **Seconded** Cllr Morgan

**Resolved:** the minutes were accepted as a true record (unanimous)

**4. Clerk updates:**

- a) Clerk– internet banking is now up and running and faster payments were made last month rather than writing cheques.

**5. Planning Applications received:**

Opportunity for one person from each side to state within 3 minutes objections/support of contested applications

No applications

**6. Police Matters/NATS:**

- a) NATS meeting – postponed

Highways are a current issue with speed of vehicles and questionable parking at Pocket Park

**7. North Lincolnshire Council Matters:**

- a) Report from NLC Ferry Ward Member Councillors – new Director and Chief Executive.  
NLC are changing the way they are managed. Budget will be finalised on Thursday – council tax will not be raised by the full 4.99%. They are heavily investing in communities.
- b) New matters to consider
- Accident on bend towards Ulceby – Clerk to report as a near miss for it to be included in statistics.

**8. Correspondence:** circulated list and items received too late for circulation.

None

**9. Finance:**

- a) To receive accounts for payment and note any income received

**Proposed:** Cllr Horton, **Seconded** Cllr Kirkby

**Resolved:** the following payments were approved (all in agreement)

Village Hall Hire 20/02/2024

£20

Clerk Salary February 2024

£218.82

Kyanite Inv 8214

£60

- b) To receive an update on Internet Banking  
It was noted that banking is now online and payments were being made by FPO.  
The Clerk will be submitting a VAT return for 2023-24 and will search records to see when the last claim was made and if further years can be claimed.

#### 10. Environmental and village issues.

- a) The pond – Ben to put Duck House on pond via boat  
Drainage issues to be reported as and when they occur especially at the corner. Cllr Hannigan also to report this
- c) Pocket park – Gates – depends who actually is responsible for the land. Clerk to contact Lesley Potts regarding land dispute of ownership on back of previous fly-tipping email trail. Clerk to also send this to Cllr Hannigan  
Clerk to ask Neighbourhood Watch to drive past Pocket Park as regularly as possible.
- d) solar activated speed sign and associated grant application update – lamppost 15 is not suitable for solar powered and needs its own post. Clerk to contact highways for this to be mains on lamppost 15
- e) Flowers and planters – sustainable planting grant has been submitted
- f) Village newsletter– PC Vacancies. Have Your Say on NLC website – residents are encouraged to complete this at <https://www.northlincs.gov.uk/news/have-your-say-parish-council-arrangements/>
- g) Speed Limit – Clerk to contact Lesley Potts – Swallow Lane 60 speed limit but no footpaths and single track road
- h) Any new village matters to report – bird scarers – a letter had been received by a Cllr regarding these behind the barn on the transport site. The Parish Council believe this land is rented from the land owner. Cllr Kirkby will find out more information regarding this and feed back at the next meeting

#### 11. Policy review

To adopt the following NLC policies:

- a) Grievance
- b) Disciplinary
- c) Sickness absence
- d) Health and Safety
- e) Equal Opportunities

#### **Proposed: Cllr Morgan, Seconded Cllr Horton**

**Resolved:** the Grievance, Disciplinary and Sickness absence policies to be adopted.

Cllr Morgan to provide further examples of a Health and Safety and Equal Opportunities Policy for consideration at the next meeting

#### 12: Community Governance Review

To consider the following and give a response:

- a) Does your council want to create, merge, alter or abolish your parish? **No**
- b) Does your council wish to amend the name of your parish? **No**
- c) The views of your council on the electoral arrangements for your parish i.e. the ordinary year of election, council size, the number of councillors to be elected to the council and parish warding. **No, with the exception of reducing the number of seats on the Parish Council from 8 to 6.**

#### 13: Agenda items for next meeting

Policies - Health and Safety and Equal Opportunities Policy

Formation of Personnel Committee

Internal Audit

VAT reclaim

#### 14. Date of next meeting: Tues 19<sup>th</sup> March 7pm

