

# WOOTTON PARISH COUNCIL

## Notice of meeting of Wootton Parish Council

Dear Sir/Madam

I hereby give notice of a meeting of Wootton Parish Council will be held on **Tuesday 19<sup>th</sup> March 2024 at 7.00 pm** in the village hall.

H L Hepworth

**Clerk to Wootton Parish Council**

Dated: 13<sup>th</sup> March 2024

**To: Each member of Wootton Parish Council, NLC Member Councillors and Notice Board, Website:**  
[www.woottonparishcouncil.co.uk](http://www.woottonparishcouncil.co.uk)

### **PUBLIC FORUM**

There is an opportunity for any members of the public present to make comments about the agenda items, for a maximum of 15 minutes total, prior to the commencement of the Parish Council meeting.

## **AGENDA**

- 1. Apologies for absence**
- 2. Declarations of interest on any agenda items**
- 3. Adoption of the minutes of the Annual Council and monthly Parish Council meeting held in February 2024**
- 4. Clerk updates:**  
To receive any updates.
- 5. Planning Applications received:**  
Opportunity for one person from each side to state within 3 minutes objections/support of contested applications
- 6. Police Matters/NATS:**
  - a) NATS meeting – Any matters to take forward.
  - b) Any other issues
- 7. North Lincolnshire Council Matters:**
  - a) Report from NLC Ferry Ward Member Councillors
  - b) New matters to consider.
- 8. Correspondence:** circulated list and items received too late for circulation.
- 9. Finance:**
  - a) To receive accounts for payment and note any income received
  - b) To agree bank statements
  - c) Internal Audit – to agree auditor for 2023-24
  - d) VAT reclaim to receive an update
- 10. Environmental and village issues.**
  - a) The pond
  - b) Pocket park – any update to receive.
  - c) speed sign update
  - d) Flower tubs/planters throughout the village
  - e) Village newsletter
  - f) Speed Limit
  - g) Neighbourhood plan
  - h) Any new village matters to report
- 11. Policy review**  
To adopt the following policies:
  - i) Health and Safety
  - ii) Equal Opportunities Policy
- 12: Personnel Committee**  
To agree the membership of the Personnel Committee
- 13: Agenda items for next meeting**  
To consider items to be included on the next agenda
- 14. Clerk appraisal**  
To agree a date for the Clerk's appraisal
- 15. Date of next meeting:**  
To agree the date of the next meeting