

# WOOTTON PARISH COUNCIL

## Notice of meeting of Wootton Parish Council

Dear Sir/Madam

I hereby give notice of the annual meeting of Wootton Parish Council will be held on **Tuesday 19th May 2026 at 7pm** in the village hall.

H L Hepworth

Dated: 14<sup>th</sup> May 2026

**Clerk to Wootton Parish Council**

**To: Each member of Wootton Parish Council, NLC Member Councillors and Notice Board, Website:**  
[www.woottonparishcouncil.co.uk](http://www.woottonparishcouncil.co.uk)

### **PUBLIC FORUM**

There is an opportunity for any members of the public present to make comments about the agenda items, for a maximum of 15 minutes total, prior to the commencement of the Parish Council meeting.

### **AGENDA**

- 2605/1 Election of chair**  
To elect a chair for the forthcoming year
- 2605/2 Election of vice chair**  
To elect a vice chair for the forthcoming year
- 2605/3 Apologies for absence**  
To receive apologies of absence if any
- 2605/4 Declarations of interest on any agenda items**  
To declare any agenda items of interest
- 2605/5 Election of representatives**  
To elect representatives the forthcoming year for the following:  
a) Personnel Committee  
b) NATs representative  
c) ERNLLCA representative  
d) 2 NLC representatives  
e) Any other appropriate delegation
- 2605/6 Adoption of the minutes of the monthly Parish Council**  
a) To approve the minutes of the meeting in March 2026  
b) To approve the minutes of the meeting in April 2026
- 2605/7 Clerk updates**  
To receive any updates.
- 2605/8 Planning Applications received:**  
To note there are no new planning applications
- 2605/9 Police Matters/NATS:**  
a) To discuss any NATs matters to take forward.  
b) Any other issues
- 2605/10 North Lincolnshire Council Matters:**  
a) Report from NLC Ferry Ward Member Councillors  
b) New matters to consider.
- 2605/11 Correspondence:** circulated list and items received too late for circulation.
- 2605/12 Finance:**  
a) To agree payments to be made in May 2026  
b) To reconcile bank statements against accounts  
c) To note the financial summary for April 2026  
d) To receive the internal audit for 2025-2026

- e) To note any recommendations from the audit
- f) To approve the AGAR statements

**2605/13**

**Environmental and village issues.**

- a) The pond – to receive an update
- b) Pocket park – any update to receive
- c) speed sign update- to receive an update
- d) Flower tubs/planters throughout the village
- e) Village newsletter
- f) Neighbourhood plan – to receive an update
- g) Best Kept Village Competition
- h) Any new village matters to report

**2605/14**

**Policies**

**To review and approve the adoption of the following policies:**

- a) To review and approve the adoption of the Standing Orders.
- b) To review and approve the adoption of Financial Regulations.
- c) To review and approve the Member and Officer Protocol.
- d) To review and approve the Health and Safety Risk Assessment
- e) To review and approve the Financial Risk Assessment.
- f) To review and approve the Safeguarding Vulnerable Adults Policy.
- g) To review and approve the Equal Opportunities Policy
- h) To review and approve the Safeguarding Children Policy.
- i) To review and approve the Data Protection Policy
- j) To review and approve the Data Retention Policy
- k) To review and approve the Disciplinary Grievance Policy
- l) To review and approve the Complaints Procedure
- m) To review and approve the Reserves Policy
- n) To review and approve the Publication Scheme
- o) To review and approve Insurance Provision
- p) To review and approve IT Policy

**2605/15**

**Agenda items for next meeting**

To consider items to be included on the next agenda

**2605/17**

**Date of next meeting:**

To agree the date and time of the next Ordinary Parish Council meeting and meetings for the next year